

2026 Organizational Meeting

Meeting minutes

Call to Order/Roll Call

The Organizational Meeting for the Town of Leicester, held at Town Hall, 132 Main Street Leicester, NY 14481, was called to order on Monday, January 5, 2026, at 7:00 p.m.

Pledge to the Flag

The Meeting began with the Pledge of Allegiance to the Flag led by Deputy Supervisor Jason Yasso.

Board Members Present/Excused

All Board Members were present.

Others Present

Town Clerk, Amy Neumann was present.

Public Present

No Members of the Public were in attendance.

Oaths of office

Town Clerk, Amy Neumann administered the Oath of Office to Council Members Jason Yasso and Matthew Durbin, who were reelected in the Special Election held in November 2025. They were sworn in for a three-year term commencing on January 1, 2026, and ending on December 31, 2028, in accordance with the Even Year Law. Both Councilmembers signed their Oath documents.

Supervisor White noted for the record that a Legal Notice about the Organizational Meeting had been published in the Livingston County Newspaper, dated December 10, 2025.

Appointments for 2026

Supervisor White presented the Appointments for 2026, noting that most Appointments remained the same with only one or two slight changes:

Town Historian: Karen Roffe

Deputy Supervisor: Jason Yasso

In addition to being sworn in as Councilman, Jason Yasso was Appointed Deputy Supervisor.

Teen Youth Board: Renee Fanaro

Town Attorney: James Campbell, Dwight Kanyuck Special Council for Conflicts

Town Engineers: Clark Patterson Lee and MRB for Conflicts

Code Enforcement/911 House Numbering Official

Sean Sullivan will serve in this capacity for January and February 2026. David Walters will replace him starting March 1, 2026, once he completes his Certification.

Traffic Safety Board Representative

Dennis Prevost was Appointed as the Primary Representative, with Russell Page serving as the Alternate.

Town Clerk/Register of Vital Statistics/Tax collector

Amy Neumann was Reappointed to these positions.

Town Accountants/bookkeepers Payroll: Kaufman Utz

Cemetery Caretaker: John Yasso

Planning Board Appointment

Supervisor White noted that two positions need to be filled on the Planning Board.

Zoning Board Appointments

One position needs to be filled on the Zoning Board.

Other Appointments

Highway Superintendent Appoints Deputy

The Highway Superintendent Appointed Todd Lubanski as Deputy Highway Superintendent with a pay stipend of \$1.50 per hour, consistent with the present Union Contract.

Town Clerk Appoints Deputy

Town Clerk Amy Neumann Appointed Kim Reitz as Deputy Town Clerk, Deputy Register of Vital Statistics, and Deputy Tax Collector.

Other Designations

Supervisor White reviewed the following designations for 2026:

- Official Town Bank: Five Star Bank and NY Class
- 2026 Mileage rate to follow IRS rate, currently 72.5 cents per mile
- Approval for the Town Clerk/Tax Collector to set up a \$200.00 petty cash fund to be returned to the Town at the end of the 2026 Tax Warrant
- Approval allowing the Highway Superintendent to spend up to \$5,000.00 for supplies and materials for 2026
- Official Town Newspaper: Livingston County News
- Pay Rate for the Board of Assessment Review at \$75.00 per meeting
- Pay Rate for Planning Board Members and Zoning Board Members at \$25.00 per meeting
- Town Hall hours will be 8:00 AM to 4:00 PM Monday through Friday, closed for all National Holidays
- Town Board Meetings will be held on the second and fourth Tuesday of each month at 7 PM, unless otherwise posted
- Approval for advance payment of utility bills, postage, freight charges, and contractual health insurance payments

- As approved in the 2026 Budget, all hourly rates outside of any bargaining units will increase by 5% as of January 1, 2026. All Elected and Appointed officials will also receive a 5% increase, which was published as required by law.

Resolutions

Resolution 0101-2026

Motion to accept the above listed Rates and Appointments, all of which serve at the Discretion of the Board.

Moved by: Councilman Matthew Durbin Seconded by: Councilman Karen Roffe Vote: Councilman Matthew Durbin - Yes; Councilman Karen Roffe - Yes; Councilman Gerald Hull - Yes; Councilman Jason Yasso - Yes; Supervisor Richard White - Yes Result: Motion carried unanimously

Resolution 0102-2026

Motion authorizing the Town Supervisor to sign the attached engagement letter and notice of conflict with Knauf and Shaw.

Moved by: Councilman Matthew Durbin Seconded by: Councilman Karen Roffe Vote: Councilman Matthew Durbin - Yes; Councilman Karen Roffe - Yes; Councilman Gerald Hull - Yes; Councilman Jason Yasso - Yes; Supervisor Richard White - Yes Result: Motion carried unanimously

Adjournment

Motion to adjourn the meeting at 7:07 p.m.

Moved by: Councilman Jason Yasso Seconded by: Councilmember Karen Roffe Vote: All in favor - Aye Result: Motion carried unanimously