

# **AGENDA**

## **REGULAR BOARD MEETING**

**TUESDAY, April 23, 2024, 7 :00 P.M.**

**OPEN MEETING:** Pledge to the Flag

**PRESENTATION:** County executive Ian Coyle

**Minutes:** Approval of prior minutes

**HIGHWAY SUPT. REPORT:** Russ Page

**CODE ENFORCEMENT REPORT:** Sean Sullivan

**LEICESTER FIRE DEPARTMENT REPORTS;** John Yasso

**CUYLerville FIRE DEPT. REPORTS:** Frank Radesi

### **OLD BUSINESS:**

**Contract W/ Accountant: New starting 6/1/2024**

**Set Public hearing for Fire Dept. Consolidation: May 14<sup>th</sup>, at 7PM – LVFD?**

**ARPA Funds / Boyde Parker/ Karen / anything new**

**Benefits Package: update?**

**Village Contracts: Update**

**Gutter Issues: Town Hall & Town Barn: Estimate**

**Sexual Harassment Policy – update?**

**White Creek solar: Update**

### **NEW BUSINESS:**

**Highway Department: Ed's retirement**

**ABSTRACT OF CLAIMS: \$\_\_\_\_\_.**

**EXECUTIVE SESSION: None**

**ADJOURNMENT:**

**TOWN OF LEICESTER**  
**PUBLIC HEARING/WORK BOARD MEETING**  
**TUESDAY, MARCH 12, 2024**  
**7:00PM**

The Work Meeting of the Leicester Town Board was held on Tuesday, March 12, 2024, at 7:00pm at the Leicester Town Hall located at 132 Main Street, Leicester NY 14481.

**Present:** Rich White, Town Supervisor; Councilmembers, Jason Yasso, Gerald Hull, Karen Roffe, and Matthew Durbin, Russell Page, Highway Superintendent, Kim Reitz, Deputy Town Clerk

**Others:** Ed Hauslauer, Karen White, Lisa Semmel, Rob Semmel, John Yasso.

The meeting opened at 6pm and the Pledge to the Flag was led by Supervisor White.

A Moment of Silence was held for our Late Honorable Judge Henry C. Smith.

**Open Public Hearing on Village FD Contract: Read Notice & open comment period: Public Hearing Notice was read by Supervisor White.**

**LIVINGSTON COUNTY  
NOTICE OF PUBLIC  
HEARING**

NOTICE IS HEREBY GIVEN, pursuant to the provisions of the Code of the Town of Leicester, and pursuant to New York State Town Law, that a public hearing shall be held by the Town Board of the Town of Leicester at the Town Hall, located at 132 Main Street, Leicester, New York, at 7:00 p.m. on March 12, 2024, for the purpose of considering public opinion and comment about or concerning the following:  
A one-year Fire Protection Agreement with the Village of Leicester (on behalf of the Village of Leicester Fire Department), which will commence on January 1, 2024, and expire on December 31, 2024, at 11:59. p.m. and which will provide for one annual payment to the Village by the Town in the sum of THIRTY-SEVEN THOUSAND, SEVEN HUNDRED DOLLARS AND .00/100 (\$37,700.00).

A copy of the proposed Fire Protection Agreement is available for review by the public at the office of the Town Clerk during regular

Town Clerk hours.  
All interested persons are invited to appear and be heard at the aforesaid time and place.  
Dated: February 14, 2024  
By Order of the Town Board of the Town of Leicester  
Amy Neumann – Leicester  
Town Clerk

**Comments:**

**Lisa Semmel asked question:** Will the Village be putting in equal money for this fire Contract with Town? Deputy Supervisor Yasso answered it is specified in their contract and Supervisor White confirmed same answer.

**OLD BUSINESS:**

**CONTRACT W/ Accounting Firm LSSG:** Discussion, Councilmember Karen Roffe not happy with current accountant. Said when the budget was happening, they didn't want to come out here to meet and didn't want to go line by line. They had told Previous Supervisor and Councilmember Roffe to tell us what you need, and we can just take it from there. Councilmember Roffe said she is uncomfortable with that way of doing business for the budget and does not think they can adequately know what the Town needs.

Councilmember Durbin said he had an issue with his paycheck and called the Town Clerk to get LSSG number and something that would have taken 2 minutes and a couple of questions and he was not satisfied. He felt very put off by that. Councilmember Durbin agrees with Councilmember Roffe that he is not satisfied with their service.

Councilmember Hull not sure it was all the Firms fault about the Budget being inadequate, our proposed budget was inadequate, and he was not happy with that.

Councilmember Yasso agrees with the last three sentiments and remembers what a pain it was to switch last time for Town Clerk but has spoken to the Town Clerk and she is willing to go through this switch again to have better day-to-day operations. The Town Clerk seems to be onboard.

Supervisor White agrees with everyone and would rather have someone local that he can sit down with to ask questions. Along with what Councilmember Yasso said it was difficult last time and just know there will be growing pains, but we will get through them. Supervisor White would like to hold off a little longer, wants to speak with new accounting firm to find out when the best time would be to switch and also, he just has to file an extension on our annual financial report due to current accounting firm not getting it done in time as well as our tax cap. Supervisor White wants to make sure those things are wrapped up first from last year. So, when the time comes, we will bring it up for a vote next month.

**CONTRACT WITH WARRENS:** Supervisor White said the contract went up from \$98.00 to \$103.00. Normally Supervisor White would like to get this and go out to bid, but so much is going on, had sat down with manager of Warrens with some in house items that may not have been getting done up to our expectations and they are working on them. A Motion was made to contract with Warrens for one year from Councilmember Karen Roffe and Seconded by Councilmember Matthew Durbin.  
Motion carried. Ayes 5, Noes 0.

**FIRE COMMITTEE: Update from Jason & Supervisor / Recognize & Authorize attendees:**

Supervisor White, after the fire meeting over at Celebrate Church, the Original Committee met with Deputy Supervisor Yasso and Supervisor White. Deputy Supervisor Yasso will give an update and asking for official recognition of committee for opinions only with Jason Yasso and Rich White and any other board members as alternate if one of them has to be absent.

Deputy Supervisor Jason Yasso gave a brief update. Last Wednesday was a meeting of two members from the Village Board, two members from the Town Board, two members from Cuylerville Fire Department and two members from Leicester Fire Department. And chairman John Yasso. Discussion about where they all were individually. Spoke about where we go from here. Not unanimous, but a large majority were in favor of combining the fire departments. Chairman John Yasso was going to reach out to a couple of attorneys that specialize in this who have walked neighboring fire departments through this and see if they would come out to give us a quick presentation on next steps costs and options. Tabled everything until then. Chairman John Yasso reached out to a firm in Syracuse they are more than willing to help move this along. If we have most people in favor of, we could have it done in about 90 days. Personal phone call with him tomorrow, more information to come. No numbers discussed yet. Supervisor White asked for a motion to recognize the committee and members as stated, Deputy Supervisor Jason Yasso made a motion to recognize the Joint Committee and Supervisor Rich White and himself, Jason Yasso as the Town representatives, and Seconded by Councilmember Gerald Hull. Motion carried Ayes 5, Noes 0.

**Bridge: Star Road/ Russ & Supervisor:** The County is going to replace the Bridge on Star Road and Supervisor White will sit down with Highway Superintendent Russell Page to discuss next week.

**ARPA Funds / Boyd Parker Park/ Karen Roffe / anything new:** Supervisor White will double check but with thought we had until December to use the ARPA funds however has heard we only have until September. Councilmember Karen Roffe spoke with Joshua Galey Arborist that gave the presentation on the Torture Tree in Boyd and Parker Park. Told him we were interested in helping that tree anyway we can. Councilmember Roffe asked Joshua if he would be interested in being the project manager and obtaining bids for the tree and care of the tree. Evaluate the tree every three years. He said he was interested, and the consulting fee is \$110.00 per hour which includes his travel time. Administrative work and emails, documentation and reports Joshua would also do. Funding is obviously an issue and the tree needs to be trimmed but if you trim it know it will get a tree wilting disease, and it will kill it. So, this project would be in November. Do you wish him to get the bids, so we know what we are talking about fund wise? Councilmember Yasso said sounds like we would have to contract with him first to get the bids. Councilmember Roffe said she has one there if they want, she can send it to everyone. Councilmember Roffe said she didn't forward to anyone yet because she thought it was more discussion. Supervisor White would like a more inclusive contract and timing is an issue. Councilmember Yasso suggested maybe an upfront fee for the bids and timing mentioned in the contract. Councilmember Roffe will follow up with Joshua Galey. Supervisor White asked if there were any other suggestions for the money with ARPA with the County? The building at Boyd and Parker Park was discussed. The Highway Superintendent was discussing with previous Town Clerk Mary Yasso about the building being condemned and nothing ever was followed up on it, and Councilmember Roffe said that was because the mine collapsed.

**Benefits Package / Karen & Matt / No update?** Supervisor White wanted to Thank Councilmember Roffe and Councilmember Durbin for stepping up to do the benefit package and the only other employee to have one is Russell Page. Amy Neumann had mentioned to Supervisor White that she has had benefits in the past, but they were always verbal, and he and she would like something in a contract. She is out sick tonight, and he would like a verbal of time to cover her for a couple days paid until the board agrees to get something in writing. Councilmember Yasso said it's been up and down and when his mom was Town Clerk, she had a contract and it specified all of that, and Councilmember Yasso thinks there should be something in place between us and her but if you want to give her a couple days, we can work that out too. Supervisor White said under NYS Law, and we are exempt because we are a municipality, but doesn't agree with that because she works 32 hours and should have 40 hours paid time off. She has worked here long enough if we could at least cover her 3 days until we get this settled. Councilmember Roffe said she is fine with it. Councilmember Yasso made a motion to cover her sick time for maximum

of 3 days until we get a formal agreement or handbook in place, Seconded by Councilmember Durbin, and Councilmember Roffe.

Motion carried. Ayes 5, Noes 0.

**Reminder – Town Attorney next Meeting.** To discuss upside down water account. Going to have some numbers but until we get end of year report, He doesn't have. Supervisor White recalls number \$130,000.00?? Supervisor will meet with Jason Molino.

**NEW BUSINESS:**

**Sexual Harassment Training:** NYMIR Sexual Harassment Training you can do individually and then print off your training certificate and give to Amy Neumann, Town Clerk. Sexual Harassment Policy to be reviewed per Supervisor and Deputy Supervisor Jason Yasso to take care of policy.

**Bruce Johnson/Mason Lane/ Supervisor:** Discussion about Mason Lane water tap. Supervisor White had a conversation with Bruce Johnson regarding property at end of Mason Lane that was purchased by his niece and at the time the previous owner Bob Wilcox had paid the money to have water tap put in but not hooked up, years have gone on and not even sure when it was or how many years has passed. Supervisor White didn't think it was going to be hard. Brought up to Jason Molino at Livingston County Water Sewer Authority, and that conversation was its much more now than the cost was back then. We don't even know how much was paid, we will have to go digging. Supervisor White will be speaking to James Campbell to find out what can be done. So, we can move forward pay what we were paid and have LCWSA installed. Russ will bring minutes that were found for the lanes in Cuylerville.

**Thank Town Employees for swift removal of tree in cemetery.** Thank you to Russ Page and Highway guys for the tree removal.

**Annual Reports / LGSS Almost ready to file/ Extension to end of Month.** Supervisor White filed extension at the request of LGSS. She has till the end of the month to get it completed.

**Reminder: Financial Statements in Office:** Financial Statements are in folder holder in Supervisor Whites office.

**Finale comments on village fire contract public hearing:** none

**Close public hearing:** A Motion was made to close the Public Hearing at 7:35 p.m. by Councilmember Karen Roffe and Seconded by Councilmember Gerald Hull.  
Motion carried. Ayes 5, Noes 0.

**Vote to authorize supervisor to sign Village Fire Contract:** A Motion was made to Authorize the Supervisor to sign the Village Fire Contract by Councilmember Karen Roffe and seconded by Councilmember Jason Yasso.  
Motion carried. Ayes 5, Noes 0.

**ABSTRACT OF CLAIMS FOR PRE-PAY: \$ 8,064.51**

A Motion was made to approve the abstract of claims by Councilmember Jason Yasso and Seconded by Councilmember Karen Roffe and Councilmember Gerald Hull.  
Motion carried. Ayes 5, Noes 0.

**Court:** Councilmember Jason Yasso addressed Judge Wayne Scofield who was sitting in audience and asked if there was anything the Town Board could do to help the Judge at this time with work load. Judge Scofield said he was fine right now and if he needed something he would ask. Judge Scofield

assumes someone will want to run for Town Judge and Judge Porter has offered to help if need be. Katherine Houston would be interested as well if it fits into her schedule.

**EXECUTIVE SESSION:** A Motion was made by Councilmember Jason Yasso at 7:38pm to discuss Employee Benefits and was Seconded by Councilmember Karen Roffe. May or may not result in a vote. No Action taken.

**Adjournment:** A Motion was made by Councilmember Matthew Durbin and Seconded by Councilmember Gerald Hull. at 8:28 pm. Motion carried. Ayes 5, Noes 0.

Respectfully Submitted by  
Kim Reitz, Deputy Town Clerk

**TOWN OF LEICESTER**  
**REGULAR BOARD MEETING**  
**TUESDAY, March 26th, 2024, 7 :00 P.M.**

The regular meeting of the Leicester Town Board was held on Tuesday, March 26, 2024, at 7:00 p.m. at the Leicester Town Hall.

**PRESENT:** Town Supervisor, Richard White; Councilmembers, Jason Yasso, Gerald Hull, Karen Roffe, and Mathew Durbin; Highway Superintendent, Russell Page; Town Attorney, James Campbell; Town Clerk, Amy Neumann

**OTHERS:** Rich Neumann, Karen White, John Yasso, Frank Radesi, Jennifer Johnson, Lisa Semmel, Dan Cristiano, James Kane, Tim Archibald.

**OPEN MEETING:** Councilmember Karen Roffe led the pledge to the flag.

**Minutes:** A Motion was made to adopt the February 13, 2024, Work Meeting Minutes, and February 27, 2024, Regular Meeting Minutes, by Councilmember Karen Roffe and Seconded by Councilmember Jason Yasso.

Motion carried. Ayes 5, Noes 0.

**HIGHWAY SUPT. REPORT:** Russ Page

**HIGHWAY SUPT. REPORT**

**MARCH 2024**

- Five days out of the past twenty-eight, we have had some form of snow and or ice removal.
- Hauled in 100 tons of salt to replenish the stockpile.
- Finished the list of signs that needed replacing or installing along the roadsides.
- Service and repair to some of the equipment.
- Starting to compile the projects and estimates for this summer's road work.
- A couple different wind events, we had a tree to remove off Caledonia Rd., Brian Rd., and a big pine tree in the cemetery.
- Primarily, working at making a pass around town with the brush cutter on the excavator, cutting back the backside of the ditches, guard rails and tree limbs that we can't get with the roadside mower. Everything West of Rte.36 is done.
- Helped the T/O York repair a water main break on Rte. 63 in Piffard.
- Meeting with vendors compiling specs and quotes on a new ten-wheel truck and sander.
- Spectrum hooking up the new phones.
- Attended the State Advocacy Day event held in Albany March 5<sup>th</sup> and 6<sup>th</sup>.
- Back to ten-hour workdays.

**CODE ENFORCEMENT REPORT:** Sean Sullivan Sending report after lunch on March 26, 2024. James Campbell Highbanks solar and code enforcement stuff. Perry Rd not a lot of issues but discussing.

## **Code Enforcement Report as of 3/25/2024.**

### Inspections:

- Eric Butler, Bush Road  
Insulation - Passed  
  
HVAC - Failed  
  
Rough Electric (by 3<sup>rd</sup> party) – completed.
- D.B. Webb, Inc. 2085 Leicester Road  
Final Inspection 1 – C of O issued for the following:
  - Refurbishing building from fire damage – passed.
  - ADA compliant bathroom with adjoining breakroom- passed.
- Andy Cutting Final Inspection of new home on Peoria Road- passed.
- Ron Beardsley Culyerville Road final inspection of pole barn addition – passed (C of C issued).
- Muscarella 4837 Covington Rd, Final inspection on pole barn – passed pending electrical inspection.
- Cell tower final inspection complete – C of C issued.

### Other work

911 addresses: Applied for Wayne Scofield property York Road,

Working through a request for a shared drive for Peter Sica, 5364 Upper Mt Morris Road (adjacent to Barrister Lane). He will eventually be looking to build a new home.

(Town attorney is working with Sean on this).

If you have any questions on any of these items, please feel free to contact me at 585-414-0089.

Sean M. Sullivan

Code Enforcement Officer

Town of Leicester, New York

(585) 382-3231

**LEICESTER FIRE DEPARTMENT REPORTS:** John Yasso

Village board meeting 3/18/2024 Leicester Fire Dept. Report Town Board Meeting 3/26/2024

Submitted March 18, 2024

1. Activities

Number of calls in the past month (Feb 26 – March 18) 3 calls.

- 1) 2/27/24 Fill in at Perry Center Fire Hall
  - 2) 3/14/24 Electrical Issue – transformer arching near Old Leicester School
  - 3) 3/15/24 Structure Fire – mutual aid to Perry at 2823 Rt 39
- March monthly training – Power tools
- 

## 2. TRUCKS:

- 2017 Pumper Truck 135 – OK
  - 2006 Pumper Truck 134 - OK
  - 2006 Mini Pumper 133 – OK
- 

## 3. Fire Hall:

1. Kiwanis to use Fire Hall for Chicken BBQ – April 6,2024
  2. Backup Generator??
  3. Notice for Bids are out for exterior painting.
- 

## 4. Equipment

- A) Need to order 2 more sets of gear for the next budget year 2023-24. 7-9 months delivery time – Est. \$6000.00
  - B) Submitted Application for 2023 Assistance to Firefighters Grant – 16 air packs and extra bottles – at a cost of \$194,000.00
  - C) Working on application for NYS V-FIRE grant – due April 30th
- 

## 5. Other items

- A) Local Government Efficiency Grant – Fire and EMS Services Study
  - \*\* 2/29/24 final presentation of study given by CGR to everyone.
  - \*\* 3/6/24 Steering committee meeting – discussed options to move forward – town and village boards to officially recognize the committee for suggestions
  - \*\*3/20/24 Next Steering committee meeting – Brad Pinsky / Pinsky law to meet with the committee to clarify some of the options and suggest the next steps for Joint Fire District
- B) FD Contract with the Town for Fire Protection is approved. Contract for FD services Jan. 01, 2024 – Dec. 31, 2024
- C) County requested all firehalls to be manned on April 8 from Noon till 6 PM for Solar Eclipse
- D) Fund Raiser / Boot drive – April 8, 2024, on Main Street. 10am to 6 pm

**CUYLERVILLE FIRE DEPT. REPORTS:** Frank Radesi Community CPR 9 this time with Jennifer Johnson. Continuing this class and adding First Aid.

02-15 grass fire 6 responders

2 controlled burns

13 Ems calls

39 total calls for Jan and Feb 2023

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# LEICESTER TOWN HISTORIAN

## 2023 ANNUAL REPORT

### 2023 Summary:

This year the Village of Leicester has decided to abolish the Village Historian position. There continues to be an active public interest in the history of Leicester, and it has been another busy year with opportunities to enhance Leicester history. I receive requests for information by email, correspondence, telephone, and "on the streets". I continue to meet with researchers and genealogists. The granddaughter of former Historian Velma Mahoney has donated five Banker boxes of historic information and photographs. The items concerning Leicester History were incorporated into the Town files. The items concerning the Towns of York and Perry are given to the respective Historians.

I continue to restructure the Town history files in order to make them more concise and save as much space as possible. The limited file storage space continues to be a challenge. The marriage records of St. Thomas Church are on a short-term loan to the County Historian. The Historian Office will digitize the records. The Town of Leicester will receive a digitized file and the original records will be returned.

### Educational – Conferences:

- DPSNY Webinar Photographs in the Archives - digitizing your photographic collections.

### Events – Programs:

As the Leicester Town Historian I continue to be involved in history-related activities to ensure that our history is recognized as an important contribution to Livingston County heritage. I have attended the following events.

- I serve as a Docent at the Livingston County Historical Museum.
- Historian Meeting at Lorenz Park.
- Research at the County Historian's Office.
- Attended Liv. Co. Historical Society Programs on Shakers and Craig Colony
- Attended the Livingston County Agricultural Tour
- Attended Memorial Day Ceremonies.
- Created a Leicester History Trivia Quiz for the York Leicester Towner's bus tour.
- Wrote a history article "Out of the Darkness" for the Village Newsletter.

### Research – Projects:

On a weekly basis, advertisements, events, obituaries, real estate notices, and articles concerning Leicester are collected from on-line newspapers, and other sources and are added to the history files.

- Research online.
- History of early residents and Native American History
- Continue to consolidate and improve historical records.
- Photograph current changes in Leicester such as buildings, businesses and signs.
- Consolidate the obituary records and create a user-friendly database.
- Organization and consolidation of the Leicester and Cuylerville Departments records.

## **Correspondence:**

Requests for information on Leicester History by telephone, mail, internet, and “on the streets” are constant. I have met with genealogists and researchers. The requests have included:

- Civil War Veteran Monument
- Gibsonville history including maps.
- Andrews Family
- Richards Family
- Slocum Family
- Austen/Heen farm
- Al Lorenz photograph to be used at Al Lorenz Park display - from the County Historian
- Craig Colony photographs - from the County Historian
- Duffy Family
- Benton Family
- Strong Family
- Leach Family
- Kingston Family
- Hopkins Family
- Leicester School

## **Donations and Acquisitions:**

- Photograph of Andrews Family of Gibsonville
- Photograph of 1929 Duffy Family reunion
- Sterling Mine newspaper articles - Dot Sliker
- Photographs from the County Historian
- Five Banker boxes of history - Velma Mahoney estate
- Book "Two Parks Small in Size Big in History"
- Book "Boyd and Parker Heroes of the American Revolution" by Lockwood Doty
- Church cookbook "Aunt Fannies Cookbook"

## **Future Goals:**

Records management is a high priority. Continue to complete the Photographic Inventory. Pursue Grant Programs. Continue the organization of the Town records. Write articles concerning Leicester History and hopefully give public presentations. I have discovered to my surprise that people are unaware of Leicester history such as the existence of the Sterling Salt Mine, Horatio Jones, Mary Jemison's life in Leicester.

Respectfully Submitted,

Karen A. Roffe

Leicester Town & Village Historian

## **OLD BUSINESS:**

**Water Account Deficit: Jim Campbell will be attending the March 26<sup>th</sup> meeting to discuss Water.**

**Account deficit:** \$130,000.00 Deficit want an audit, on the water records, Supervisor to get quotes, and follow up for the people.

**Laneways update:** James Campbell, Town Attorney Define ownership of Short Lane, and two other lanes. Does not show private ownership. No maintenance has been done recently. However, Russ Page when he started 25 years ago if potholes developed, we maintained and about 15 years ago stopped that maintenance. James Campbell asked what direction the Town Board would like to go with this, we can not to anything and or abandonment of the property and the lane with be split in two and go with each property owner. There are some restrictions and James Campbell will want to research a bit more to do properly.

Supervisor White asked about the tree that is on the property line. James Campbell from a legal standpoint if the tree is in the lane way, we don't have to do anything if on private property we cannot remove to improve on private property.

Russ Page, Art Allen is the property owner that brought it up to have tree removed. This individual has not mentioned this subject in the last year.

Will follow up.

**Solar Project:** Jim Campbell Escrow \$10,000.00 Monitored by the Town of Leicester, \$50,000.00 Documentation and White Creek \$3,800. Left and Highbanks\$1,200 left.

**Fire Committee update:** Jason Yasso Last Wednesday met. John Yasso is Chairman State Leader, Bradley Pinsky One hour in length. Spoke about timeline, costs, and joint, end up with one fire chief, and steps to accomplish this if this is the route that is chosen. 90-day window. Budget for this by January 1, 2025. \$15,000 in cost if we went with that company. Policies and Training to get up and run. Most of the Committee is here.

Leicester Joint Fire Services Committee  
Meeting March 20, 2024

Supervisor Rich White, Councilman Jason Yasso, Mayor Barry Briffa, Trustee Dan Christiano, CFD rep

Frank Radesi, CFD rep Jennifer Radesi, LFD rep Don Kane, LFD Adam Bodratti, Chairman John Yasso

The meeting minutes:

1. Brad Pinsky to introduce himself and his law firm. - The Pinsky Law Group is proud to represent approximately

500 fire districts, fire departments and emergency medical service agencies and providers, including towns,

villages and various not for profit corporations throughout the state

Mr. Pinsky served 3.5 years as the Chief of the Manlius Fire Department, a combination fire department.

running over 2600 calls per year. He served as one of the only Municipal Training Officers of a paid.

department in the state of New York who is a volunteer. Mr. Pinsky was certified as an Emergency Medical

Technician from 1988 until 2010 and in that time served as a volunteer and career EMT in Boston and New

Orleans. In 2015 he was named the IAFC's "Training Officer of the Year.

2. Give some examples of past fire dept. scenarios. Mr. Pinsky gave some notes not taken of each.

3. What are the legal steps to move forward (for a Joint Fire District). Mr. Pinsky asked the committee.

how they wanted to form the district. Option 1, Joint fire district with one new fire company, option 2, a fire

district with 2 fire companies. Both are good options. Discussed both options, there are pros and cons. The

Town Board and the Village Board of Trustees may establish a Joint Fire District when it appears to be in

the public's best interest, provided that all of the territory in the Joint Fire District is contiguous.

Benefits of creating the Fire District:

a. Run by 3-7 commissioners (5 is best)

b. All purchases and budgets have public hearings.

c. Members are approved by the fire company and then by the commissioners.

d. Only 1 chief for the district – other line officers can come from the 2 fire companies.

e. Town and Village boards do not have to budget for fire service – Lower taxes.

f. For the taxpayers, all pay the same rate.

g. Eliminates the instability of funding from year to year due to annual contracts.

h. Can concentrate on the sole mission of fire protection.

i. The state has greater oversight over fire districts, that includes annual audits and regulations.

j. Fire protection managed by local publicly elected officials who complete special training courses.

1. Timeline:

a. Village board and Town Board need to have 3 meetings after a joint meeting date is set.

1. First joint meeting. Pass a resolution to propose establishment of Joint Fire District

2. Within 5 business days after proposed joint consolidation agreement it must be displayed

3. Second meeting –within 30 days a public hearing on the Joint Fire District agreement. Maybe one

meeting together or at each town and village board meeting.

4. Third meeting within 180 days from close of public hearing, Approval of the governing bodies to

adopt formal forming of the Joint Fire District and Town to dissolve current fire protection district.

5. Village to decide on transfer of equipment and firehouse

6. By end of July 2024, Commissioners five (5) and one (1) treasure need to be appointed by town and

village boards. Fire chief and assistant chiefs are not allowed to be commissioners. Suggest 3 to be.

fire company members and 2 to be the public taxpayers. Recommend that treasure be appointed.

each year.

7. September 30,2024 preliminary budget must be completed by the commissioners

8. Public hearing on Fire District budget third week in October

9. Adopt the budget by the Fire Commissioners

10. Final budget due to the Town clerk by Nov 7,2024

11. First election of Fire District officers shall be held on the second Tuesday in December

succeeding

the establishment of the Fire District. Thus, the appointed commissioners serve one year prior to

running for election

12. On December 31,2024 all fire protection contracts end and Joint Fire District budget and commissioners are valid.

2. Costs:

a. Flat fee of \$15000.00 to provide resolutions, hearings notifications, lawfully create Joint Fire District to be paid.

by Town and Village

b. A NYS local government grant may be obtained for some of this cost.

c. After Joint district is formalized a flat fee of \$15000.00 for the Fire district to pay for administrative policies,

OSHA policies, training, by laws etc.

Respectfully submitted,

John Yasso

Brads email is [bpinsky@pinskylaw.com](mailto:bpinsky@pinskylaw.com)

Bradley M. Pinsky, JD/MHA

Pinsky Law Group, PLLC

4311 East Genesee Street

Syracuse, New York 13214

General (315) 428-8345 x 101

**Rich Neumann** asked how long before a decision is made?

**Councilmember Jason Yasso answered the question.** Village has a shorter time frame than Town to move on the decision.

**Surveys and Public Input, Important decision and if it takes a little longer to do it right.** Too early to give time frame.

**Commission needs to be formed and the budget needs to be developed.** 2 meetings with the committee. James Campbell encouraged the Town Board to discuss with the neighboring towns. Spoke about face book posts regarding the chlorine.

**Tim Archibald.** Time frame is not as important as doing correctly for the Fire District.

**Supervisor White** wants to do it right not fast.

**Gutters:** Need to be refastened,  
And Maintenance out front. Russ Page sent a video for a seam leakage in the highway building as well.  
**Shades:** For rest of the building passed around. No action tonight

**NEW BUSINESS:**

**Financial Reports: Supervisors Monthly Report, Town Clerk Report, Record of Receipts:** A Motion to approve was made by Councilmember, Matthew Durbin, and Seconded by Councilmember Gerald Hull.

Motion carried. Ayes 5, Noes 0.

**AUDIT ABSTRACT OF CLAIMS: \_\_\$ \_54,601.89.** A Motion to approve was made by Councilmember Jason Yasso and Seconded by Councilmember Karen Roffe.

Motion carried. Ayes 5, Noes 0.

**BUDGET TRANSFERS:** None

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** A Motion was made to adjourn the meeting at 7:47 p.m. by Councilmember Jason Yasso and Seconded by Councilmember Karen Roffe.

Motion carried. Ayes 5, Noes 0.

Respectfully submitted by,  
Amy L. Neumann, Town Clerk

March fire calls Cuylerville fire dept

3-14-24	electric problem	7 responders
3-15-24	fill in perry center	7 responders
3-25-24	mvc	9 responders

3- controlled burnes

15 ems calls for the month

60 total calls for the year

Submitted April 15, 2024

## 1. Activities

Number of calls in the past month (March 18 – April 23) \_5 calls & 1 standby.

- 1) 3/25/2024 MVC on York Road near New Road
- 2) 4/4/2024 Tractor trailer with brakes on fire
- 3) 4/8/2024 Firehall was manned from Noon – 6pm for Eclipse traffic or other needs
- 4) 4/13/2024 Residential fire alarm at 4864 River Road
- 5) 4/16/2024 MVC at intersection Perry Road & Mount Morris Road (rt36)
- 6) 4/18/2024 MVC Near intersection Barrett Road and Cuylerville Road (rt39)

April monthly training – Drafting from Dry Hydrant

New Member – Josh Dickens

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## 2. TRUCKS:

**2017 Pumper Truck 135** – OK

**2006 Pumper Truck 134** - OK

**2006 Mini Pumper 133** – OK

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## 3. Fire Hall:

1. Scouts to use firehall for pancake breakfast – May 27, 2024
  2. Scouts to use firehall for pop can drive – July 13, 2024
  3. Notice for Bids are out for exterior painting.
  4. Application for NYS V-Fire grant- Village is requesting renovations to current fire hall.
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## 4. Equipment

A) Need to order 2 more sets of gear for next budget year 2023-24. 7-9 months delivery time – Estm. \$6000.00

B) Submitted Application for 2023 Assistance to Firefighters Grant – 16 air packs and extra bottles – at a cost of \$194,000.00

C) Working on application for NYS V-FIRE grant – due April 30<sup>th</sup> Fire company is submitting grant request for 20 sets of turn-out gear and washer and dryer. Cost \$108,431.00

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## 5. Other items

**A) Local Government Efficiency Grant** – Fire and EMS Services Study – Joint Fire District

*\*\* Town clerk and J. Yasso are submitting grant reimbursement voucher to NY state*

*\*\* Waiting on Public hearings. Village scheduled Monday April 22 at Firehall. Town to schedule one in May*

*\*\* Town Board and Village board to meet together and vote on Joint Fire District – joint meeting May or June*

*\*\* Committee to meet and submit recommendations of commissioners for Joint Fire District to the Town and Village Board*

**B) FD Contract with the Town** for Fire Protection is approved. Contract for FD services Jan. 01, 2024 – Dec. 31, 2024